



Opportunities For Learning Public Charter Schools

OFL-CAPISTRANO, INC.

A California Nonprofit Public Benefit Corporation

BOARD OF DIRECTORS SPECIAL MEETING

AGENDA

September 25, 2024

9:30 A.M. (PT)

Zoom Meeting Dial-In: 1-669-900-6833

Zoom Meeting ID: 813 6846 9441

Meeting Location: 31878 Del Obispo, Suite 105, San Juan Capistrano, CA 92675

Board Members: Ms. Beth Smyth, President and Board Member
Ms. Kimberly Bailey, Board Member
Ms. Kimya Barnes, Board Member

OPEN SESSION

1. Call to Order
2. Welcome and Roll Call
3. Public Comment

Members of the public may address the Board at regular meetings on agenda or non-agenda items that are within the subject matter jurisdiction of the Board, and at special meetings on agenda items only, by using the call-in information set forth above. Speakers may be called in the order that requests are received, or grouped by subject area. We ask that comments are limited to two (2) minutes with no more than 15 minutes per single topic so that as many people as possible may be heard. By law, the Board is allowed to take action only on items on the agenda. The Board may, at its discretion, refer a matter to School staff or calendar the issue for future discussion.

4. Items for Information and/or Action

A. Consent Agenda

All items listed under Consent Agenda are considered by the Board to be routine and consistent with approved policies and practices of the Charter School. The Board will be asked to approve all of the Consent Agenda items by a single vote unless requested by a Board member to be discussed and considered for action separately.

- A.1 Minutes of May 20, 2024
- A.2 Minutes of June 24, 2024
- A.3 Minutes of July 23, 2024
- A.4 OFL-C Consent Log Including Principal’s Time Off Requests, Credit Card Consent Log, and Additional Duties Timecards
- A.5 OFL-C Report of Charter Services Agreements for Fiscal Year 2023-2024

B. Information Item(s)

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| B.1 OFL-C Charter Update | The Board will receive the OFL-C Charter Update. |
| B.2 OFL-C Priority 1 Locator Indicator Update: 2022-2023 Teaching Assignment Monitoring Outcomes by Full-Time Equivalency | The Board will receive the OFL-C Priority 1 Locator Indicator Update: 2022-2023 Teaching Assignment Monitoring Outcomes by Full-Time Equivalency. |
| B.3 OFL-C Financial Update | The Board will review the OFL-C Financial Update. |

C. Action Item(s)

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| C.1 OFL-C Resolution 2425-01 Approval of the Spending of Funds Received from the Education Protection Account (“EPA”) (Res. 2425-01) | The Board will review and consider approval of the OFL-C Resolution 2425-01 Approval of the Spending of Funds Received from the Education Protection Account (“EPA”) (Res. 2425-01). |
| C.2 OFL-C General Liability Insurance | The Board will review and consider approval of the OFL-C General Liability Insurance, |
| C.3 OFL-C Employee Handbook for Fiscal Year 2024-2025, California Addendum, and Mutual Agreement to Mediate/Arbitrate | The Board will review and consider approval of the OFL-C Employee Handbook for Fiscal Year 2024-2025, California Addendum, and Mutual Agreement to Mediate/Arbitrate. |
| C.4 OFL-C Revised Title IX Sex-Based Nondiscrimination Policy and Grievance Procedures | The Board will review and consider approval of the OFL-C Revised Title IX Sex-Based Nondiscrimination Policy and Grievance Procedures. |
| C.5 OFL-C Addendum to Employee Handbook Title IX Training for Employees | The Board will review and consider approval of the OFL-C Addendum to Employee Handbook Title IX Training for Employees. |
| C.6 OFL-C Home Visit Policy and Procedure and Home Visitation Form | The Board will review and consider approval of the OFL-C Home Visit Policy and Procedure and Home Visitation Form. |

C.7 OFL-C Resolution 2425-02 Resolution of the Board of Directors of OFL-Capistrano, Inc. Approving Renewal Charter Petition, Authorizing Submission to the Capistrano Unified School District, and Other Actions Related Thereto

The Board will review and consider approval of the OFL-C Resolution 2425-02 Resolution of the Board of Directors of OFL-Capistrano, Inc. Approving Renewal Charter Petition, Authorizing Submission to the Capistrano Unified School District, and Other Actions Related Thereto.

C.8 OFL-C Election of the Officers of the Corporation: Secretary and Treasurer

The Board will review and consider approval of the OFL-C Election of the Officers of the Corporation: Secretary and Treasurer.

5. Adjournment

A request for disability-related modifications or accommodations in order to participate in the public meeting, including auxiliary aids or services, may be made to Susan Fischer, Board Relations Coordinator at (626) 214-8051 or susanfischer@hello9dot.com at least twenty-four (24) hours before the meeting.