



# Opportunities For Learning Public Charter Schools

## OPPORTUNITIES FOR LEARNING – CAPISTRANO CHARTER SCHOOL

### OFL-Capistrano, Inc. BOARD OF DIRECTORS REGULAR MEETING

## AGENDA

**June 18, 2019**  
**2:30 p.m. PT**

Dial-in Number (515) 603-3160  
Participant Access Code: 914204\*

**Meeting Location:** 320 N. Halstead Street, Pasadena, CA 91107

**Teleconference Location:** 3312 Hermosa Avenue, Hermosa Beach, CA 90254

**Board Members:** Mr. Herrold Egger, President  
Mr. William Rivera, Secretary and Treasurer  
Ms. Bobbi Newman, Board Member

### OPEN SESSION

1. Call to Order
2. Welcome and Roll Call
3. Public Comment on Items Not on the Agenda

*Members of the public may address the Board on non-agenda items that are within the subject matter jurisdiction of the Board. Speakers may be called in the order that requests are received, or grouped by subject area. We ask that comments are limited to two (2) minutes with no more than 15 minutes per single topic so that as many people as possible may be heard. By law, the Board is allowed to take action only on items on the agenda. The Board may, at its discretion, refer a matter to School staff or calendar the issue for future discussion.*

4. Public Comment on Closed Session Items

*Members of the public may address the Board on agenda items that are within the subject matter jurisdiction of the Board. Speakers may be called in the order that requests are received, or grouped by subject area. We ask that comments are limited to two (2) minutes with no more than 15 minutes per single topic so that as many people as possible may be heard.*

5. Announcement for Reasons for Closed Agenda

**CLOSED SESSION**

- 6. PUBLIC EMPLOYEE APOINTMENT (Gov. Code section 54957(b)(1).)  
Title: Principal

**OPEN SESSION**

- 7. Public report on action taken in close session, if any.
- 8. Items for Information and/or Action

**A. Approval of Board Minutes**

A.1 Minutes of May 15, 2019

The Board will review and consider the approval of the Board of Directors’ meeting minutes.

**B. Informational Items**

B.1 Governance Training

The Board will receive governance training.

**C. Action Items**

C.1 Acceptance of Transfer of Assets from OFL-C, LLC To OFL-Capistrano, Inc. (OFL-C)

The Board will review and consider approval of acceptance of transfer of assets from OFL-C, LLC to OFL-Capistrano, Inc. (OFL-C)

C.2 Acceptance of Lease Assignment from OFL-C, LLC to OFL-Capistrano, Inc.

The Board will review and consider approval of acceptance of the assignment of the lease agreement for the following property contingent upon the approval of the landlord of the property:

- 1. (Dana Point Center) 31878 Del Obispo Street, Suite 105, San Juan Capistrano, CA 92675

C.3 Approval of Assignment of Workforce Innovation and Opportunity Act (WIOA) Exclusive Partnership Agreements

The Board will review and consider approval of the Assignments of Workforce Innovation and Opportunity Act (WIOA) Exclusive Partnership Agreements for the following partnerships:

- 1. Boys and Girls Club of Oxnard and Port Hueneme

C.4 Annual Update to OFL-C’s Local Control and Accountability Plan (LCAP) for 2019-2020

The Board will receive and consider approval of the Annual Update to OFL-C’s Local Control and Accountability Plan (LCAP) for 2019-2020.

C.5 OFL-C Budget for Fiscal Year 2019-2020

The Board will review and consider approval of the OFL-C budget for fiscal year 2019-2020.

C.6 OFL-C Request for Proposal #61 Facilities Services and the Approval of Property Service Agreement with Lupine Properties, LLC for Facilities Services pursuant to RFP #61 for OFL-C

The Board will review and consider the approval of the recommendation for Facilities Services for fiscal year 2019-2020 and the Property Services Agreement for Facilities Services with Lupine Properties, LLC pursuant to RFP #61 for OFL-C.

- C.7 OFL-C Request for Proposal #67 U.S. and International Student Tour Services and the Approval of Program Services Agreement with Pathways in Education, Inc. for U.S and International Student Tour Services pursuant to RFP #61 for OFL-C
- The Board will review and consider approval of the recommendation for U.S. and International Student Tour Services for fiscal year 2019-2020 and the Program Services Agreement with Pathways in Education, Inc. for Facilities Services pursuant to RFP #61 for OFL-C.
- C.8 OFL-C Request for Proposal #68 College Readiness Program Services and the Approval of College Readiness Program Services Agreement with Pathways in Education, Inc. for College Readiness Program Services pursuant to RFP #68 for OFL-C
- The Board will review and consider approval of the recommendation for the College Readiness Program Services for fiscal year 2019-2020 and the Program Services Agreement with Pathways in Education, Inc. for College Readiness Program Services pursuant to RFP #68 for OFL-C.
- C.9 OFL- C Request For Proposals #69-Farm Program Services and the Approval of Farm Program Services Agreement with Pathways in Education, Inc. for Farm Program Services pursuant to RFP #69 for OFL-C
- The Board will review and consider approval of the recommendation for Farm Program Services for Fiscal Year 2019-2020 and Program Services Agreement with Pathways in Education-Mendocino, Inc. for Farm Program Services pursuant to RFP #69 for OFL-C.
- C.10 OFL-C Request For Proposals #610-Ranch Experiential Learning Program and the Approval of Ranch Experiential Learning Program Agreement with Rocky Mountain Pathways, Inc. for Ranch Experiential Learning Program Services pursuant to RFP #610 for OFL-C
- The Board will review and consider approval of the recommendation for the Ranch Program Experiential Learning Program for Fiscal Year 2019-2020 and the Program Services Agreement with Rocky Mountain Pathways, Inc. for Ranch Experiential Learning Program pursuant to RFP #610 for OFL-C.
- C.11 Approval of Hardware IT Services Agreement with Alltech Enterprises, LLC for IT Hardware Services pursuant to RFP #62 for OFL-C
- The Board will review and consider approval of the Hardware IT Services Agreement with Alltech Enterprises, LLC for IT Hardware Services pursuant to RFP #62 for OFL-C.
- C.12 Approval of Service Agreement with 9Dot Education Solutions, LLC for human resources, payroll, board relations, and accounting back offices services pursuant to RFP #63 for OFL-C
- The Board will review and consider approval of the Service Agreement with 9Dot Education Solutions, LLC for human resources, payroll, board relations, and accounting back offices services pursuant to RFP #63 for OFL-C.
- C.23 Approval of contract with Propel, A Charter Management Group, Inc. for Charter Management Services pursuant to RFP #63 for OFL-C
- The Board will review and consider approval of the with Propel, A Charter Management Group, Inc. for Charter Management Services pursuant to RFP #63 for OFL-C.
- C.14 Approval of Educational Services Agreement with Skyrocket, Inc. for educational services pursuant to RFP #63 for OFL-C
- The Board will review and consider approval of the Educational Services Agreement with Skyrocket, Inc. for educational services pursuant to RFP #63 for OFL-C.
- C.15 Approval of Master Contract for Nonpublic, Nonsectarian Agency Services with Prep For Success, Inc. and the Special Education Services Agreement with Prep For Success, Inc. for Special Education Non-Public Agency Services pursuant to RFP #64 for OFL-C
- The Board will review and consider approval of the Master Contract for Nonpublic, Nonsectarian Agency Services with Prep For Success, Inc. and the Special Education Services Agreement with Prep For Success, Inc. for Special Education Non-Public Agency Services pursuant to RFP #64 for OFL-C.

C.16 Approval of Student Information Systems Services Agreement with Education Dynamics, Inc. for Student Information System Services pursuant to RFP #65 for OFL-C	The Board will review and consider approval of the Student Information Systems Services Agreement with Education Dynamics, Inc. for Student Information System Services pursuant to RFP #65 for OFL-C.
C.17 OFL-C Student Handbook	The Board will review and consider approval of the OFL-C Student Handbook.
C. 18 OFL-C English Language Development (ELD) Master Plan	The Board will review and consider approval of the OFL-C English Language Development (ELD) Master Plan.
C.19 OFL-C Insurance Coverages	The Board will review and consider approval of the OFL-C Insurance Coverages and associate material.
C.20 OFL-C Employee Handbook	The Board will review and consider approval of the OFL-C Employee Handbook.
C.21 OFL-C Principal Employment	The Board will review and consider approval of the OFL-C Principal employment and associated material.
C.22 Annual Board Meeting Schedule	The Board will review and consider approval of the annual board meeting schedule.
C.23 OFL-C Procurement Policy	The Board will review and consider approval of the OFL-C Procurement Policy.
C.24 Authorized Signer Resolution	The Board will review and consider the Authorized Signer Resolution for OFL-C.
C.25 OFL-C Fiscal Policies	The Board will review and consider approval of the OFL-C fiscal policies.

C.26 Key School Plans and Policies

The Board will review and consider approval of the OFL-C, Inc. school plans and policies:

1. Independent Study Policy
2. Student Freedom of Speech/Expression
3. UCP and Annual Notice
4. School Safety Plan
5. Title IX Policy and Website Statement
6. Suicide Prevention Policy
7. Chemical Hygiene Plan
8. Fiscal Policies and Procedures
9. Math Placement Policy
10. Enrollment Package
11. Child Find Policy
12. Laptop Restitution Policy
13. Differential Graduation and Competency Standards Certificate of Completion Policy

C.27 Summer Program Partnership with Capistrano Unified School District

The Board will review and consider approval of the recommendation to enter into a Summer Program Partnership with Capistrano Unified School District.

*A request for disability-related modifications or accommodations in order to participate in the public meeting, including auxiliary aids or services, may be made to Joclyn Goss, Board Relations Specialist at (626) 204-2520 or [joclyngoss@pathwaysmg.org](mailto:joclyngoss@pathwaysmg.org) at least twelve (12) hours before the meeting.*

